



SOUTH-EASTERN EUROPE
HEALTH NETWORK

Memorandum of Understanding

between the

**REGIONAL COOPERATION COUNCIL
SECRETARIAT**

and the

**SOUTH- EASTERN EUROPE
HEALTH NETWORK**

May 2009

Memorandum of Understanding on Cooperation
(hereinafter the “**MoU**”)

Between:

Regional Cooperation Council Secretariat (hereinafter the “**RCC Secretariat**”)

and

South-eastern Europe Health Network (hereinafter the “**SEEHN**”),

Individually referred to as the “**Party**” or jointly as the “**Parties**”.

Whereas the Regional Cooperation Council is established to sustain focused cooperation in South East Europe through regionally owned and led framework that also supports European and Euro-Atlantic integration;

Whereas the SEE Health Network is a political platform of regional cooperation on public health, set up to coordinate, implement and evaluate the commitments of the Dubrovnik and Skopje Pledges and its regional projects for developing health policy and services by providing leadership and sustaining project ownership by the countries in the region;

Whereas the SEE Health Network has been established under the auspices of the Stability Pact for South Eastern Europe and the Regional Cooperation Council is a successor of the Stability Pact;

Bearing in mind that Economic and Social Development which includes public health is one of the six priority areas of the work of the Regional Cooperation Council;

Recognizing that the Regional Cooperation Council functions as a focal point for regional cooperation in South East Europe and that it provides political guidance to and receives substantive input from relevant regional task forces and initiatives active in specific thematic areas of regional cooperation;

Aware of the mutual interest of the Parties to establish effective cooperation in the area of public health services;

The Parties have agreed on the following:

1. Scope

The scope of this MoU is:

1. Providing a legal framework for cooperation between the SEEHN, and the RCC Secretariat.
2. Identifying and coordinating activities in the area of public health which are of regional importance, that share the same goals and/or are jointly implemented.

2. Principles of cooperation

1. Cooperation and coordination will be based on respect and mutual understanding of the respective organizational structures, mandates, institutional capacities, strengths and policies of the Parties, and will be built on each other's comparative advantages.
2. Cooperation and coordination will aim at enhancing countries' ownership and the overall effectiveness of the Parties' activities in the area of public health.

3. Areas of cooperation

The cooperation between the RCC Secretariat and SEEHN will be focused on the following areas:

1. Assistance in gaining access to regional and international political, technical and financial support.
2. Information sharing and coordination of activities, including activities of other initiatives, relevant to the regional cooperation in area of public health.

4. Responsibilities

1. The RCC Secretariat shall:
 - i. Provide political support and representation to the SEEHN and its regional activities, including the SEEHN regional meetings;
 - ii. Allow use and visibility of its logo and name for official purposes and activities of SEEHN related to regional cooperation in line with statutory documents of the RCC;
 - iii. Provide a link to the SEEHN website and/or information regarding the SEEHN and activities on RCC website;
 - iv. Ensure its presence and participation in all regular SEEHN meetings;
 - v. Invite SEEHN to regional meetings organized by RCC Secretariat that have a relevance to regional cooperation in public health;
 - vi. Assist SEEHN in fundraising activities for SEEHN and its regional activities, including the SEEHN Secretariat and its Regional Health Development Centers (RHDCs);
 - vii. Assist in obtaining information relevant to the regional cooperation in public health to the SEEHN.
 - viii. Become an Observer to the SEEHN Executive Committee.

2. SEEHN shall:

- i. Invite the RCC Secretariat to become an Observer of SEEHN Executive Committee.
- ii. Use RCC logo visibly on all official documents of the SEEHN, including meeting documents, invitations and official correspondence, in line with statutory documents of the RCC, duly giving prior notice to the RCC Secretariat if such logo use might be related to politically or otherwise sensitive content.
- iii. Provide link to the RCC website and/or information on RCC activities on SEEHN website.
- iv. Provide quarterly updates on the progress and plans of the SEEHN.
- v. Invite the RCC Secretariat representative to all SEEHN regional meetings.
- vi. Invite the RCC Secretariat representatives to all relevant technical meetings and workshops.
- vii. Provide the necessary support, as requested, to the RCC Secretariat in relation to public health related issues, either at regional or national level in SEE.
- viii. Participate where possible in all regional events with a relevance to regional cooperation in public health as requested by RCC Secretariat.

5. Dialogue/Communication

1. In order to ensure overall coordination of the dialogue between the Parties, a Senior Official will be designated by each side.
2. The Parties shall consult periodically on matters of common interest for the purpose of realizing their respective objectives and activities
3. Where appropriate, consultation shall be arranged between representatives of the Parties to agree upon the most effective way in which to organize particular activities and to optimize the use of their resources in compliance with their respective mandates.

6. Exchange of information and documents

1. The Parties shall exchange information and documents concerning matters of common interest.
2. Both of the Parties will keep each other informed of the developments of their work, which are of interest of the other Party.

7. Amendments

This MoU can be amended at any time, after a proposal by either Party, and with mutual agreement.

8. Dispute resolution

Any disputes arising from this MoU shall be solved via amicable negotiations.

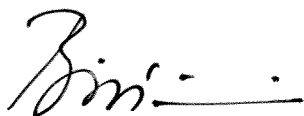
9. Termination

Either Party may terminate this MoU by giving a written notification to the other Party. The termination shall take effect three (3) month after the date of the receipt of the notification. The ongoing proceedings shall be completed irrespective of the termination of the MoU.

10. Entering into force

This MoU will be signed by both Parties and will enter into force upon the date of later of two signatures.

Done in two copies in English.



Mr Hidajet Bišćević
Secretary General
Regional Cooperation Council

SARAJEVO, 18. 05. 2009.

Signed on [date]



Ms Snežana Čičevalieva
Chair
SEE Health Network Executive
Committee

Skopje, 11. 06. 2009

Signed on [date]